

Statement by the Universität Mozarteum Salzburg on Data Protection

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§ 1 Information about the ascertainment of personal data

We inform you below about the ascertainment of personal data when using the homepage of the Universität Mozarteum Salzburg. Personal data are all data that clearly identify a natural person or make an inference, e.g. name, address, email address, usage behaviour.

§ 2 Person responsible according to Article 4, line 7 of the GDPR and contact details of the Data Protection Commissioner

According to Article 4, line 7 of the relevant EU regulation on data protection (EU-GDPR) the responsible institution is the

Universität Mozarteum Salzburg
Mirabellplatz 1
A-5020 Salzburg, Austria

Tel.: +43 (0) 662-6198-0
Telefax: +43 (0) 662 6198- 3033
Email: info@moz.ac.at

[\(Please see the information provided about the site of the Universität Mozarteum Salzburg's homepage\)](#)
[represented by the Chancellor's office of the Universität Mozarteum Salzburg.](#)

Contact details of the Data Protection Commissioner:

Univ.-Ass. Dr. Johannes Warter
Paris-Lodron Universität Salzburg
Fachbereich Arbeits- und Wirtschaftsrecht
Churfürststrasse 1
5020 Salzburg, Austria
E-Mail: datenschutz@moz.ac.at

§ 3 Ascertainment of personal data when visiting our homepage

If you use our homepage merely to gain information, i.e. if you do not register or transfer information to us elsewhere, we ascertain only the personal data which your browser transfers to our server. If you want to see our homepage, on the basis of Article 6, paragraph 1, section 1, f, of the GDPR, we ascertain the following data which are technically necessary for us so that we can show you our homepage and guarantee stability and security:

- IP-Address
- Date and time of the request
- Time zone difference to Greenwich Mean Time (GMT)
- Content of the request (specific page)
- Access status (http-status code)
- The relevant amount of data transferred
- Homepage from which the request comes
- Browser
- Operational system and its surface
- Language and version of the browser software

§ 4 Ascertainment of personal data on making contact

- (1) When you make contact with the Universität Mozarteum Salzburg via email or via a contact form, the data you provide us with (in particular your email address, your name and possibly your telephone number) are stored by us so that we can answer your

questions. If you make contact by means of a form or email in the context of a task of the university, the legal basis lies according to the relevant matter in Article 6, paragraph 1, c or e of the GDPR. If contact is made in the context of concluding a contract, the legal basis lies in Article 6, paragraph 1, section 1, b, of the GDPR. In other cases the processing is based during the course of making contact on your permission according to Article, 6, paragraph 1, a, of the GDPR.

- (2) The data ascertained in this context are erased by us when storage is no longer necessary, unless legal storage obligations contravene erasure.

§ 5 Newsletter

- (1) The Universität Mozarteum Salzburg offers various newsletters which inform you in particular about current performances or newsworthy items concerning the activities of the university.
- (2) If you would like to receive the newsletter, we require from you a valid email address as well as information which allows us to check that you are the holder of the email address stated, or that its owner agrees to receiving the newsletter. Other personal data are not ascertained. These data are used explicitly for sending the newsletter and are not forwarded to third parties. In this respect your permission serves according to Article 6, paragraph 1, a, of the GDPR as the legal basis.
- (3) You are free to revoke at any time your consent to the storage of the data, the e-mail address as well as its usage for mailing the newsletter. Revocation can be made via a link in the newsletters themselves or via an email sent to the contact addresses stated above.

§ 6 Inclusion of videos

YouTube

- (1) We include our own videos and videos made by others in our online presentation. They are stored under <https://www.YouTube.com> and can be played directly from our homepage. Our own YouTube-videos are all included in the "extended data protection mode" which means that no data about you as the user can be transferred to YouTube if you do not play the videos. Not until you play the videos are the data mentioned in paragraph 2 transferred, whereby the Universität Mozarteum Salzburg has no influence on this data transfer.
- (2) By visiting the Universität Mozarteum Salzburg's homepage, YouTube (YouTube is affiliated to Google) receives the information that you have viewed the relevant sub-page of our homepage. In addition, the data mentioned in § 3 of this statement on data protection will be transferred. This occurs independently of whether YouTube provides a user account through which you are logged in, or whether no user account exists.
- (3) If you are logged in with Google, your data are assigned directly to your account. If you do not want to be assigned with your profile to YouTube, you must log out before activating the button. YouTube stores your data as usage profiles and uses them for advertising purposes, market research and /or need-oriented design of its website. This kind of analysis occurs in particular (even for users who are not logged in) to activate need-oriented advertising and so as to inform other users of the social network about your activities on the Universität Mozarteum Salzburg's homepage.
- (4) You have a right of objection to the creation of these user profiles; in order to exert this right you must refer directly to YouTube.

- (5) In the statement on data protection by Google (see <https://policies.google.com/privacy?hl=de&gl=de>) you receive detailed information on the purpose and extent of data ascertainment and its processing by YouTube. From this you can also receive further information about your rights and setting options to protect your private sphere.

Vimeo

- (6) We include our own and Vimeo videos made by others in our online presentation which are stored under <https://vimeo.com/de/> and can be played directly from our homepage.
- (7) By visiting the Universität Mozarteum Salzburg's homepage, Vimeo receives the information that you have viewed the relevant sub-page of our homepage. In addition, the data mentioned in § 3 of this statement on data protection will be transferred. This occurs independently of whether Vimeo provides a user account through which you are logged in, or whether no user account exists.
- (8) In the statement on data protection by Vimeo you receive detailed information on the purpose and extent of data ascertainment and its processing by Vimeo. From this you can also receive further information about your rights and setting options to protect your private sphere. Please follow this link: <https://vimeo.com/privacy>

livestream.com

- (9) We include our own and livestream videos made by others in our online presentation which are saved under <https://www.livestream.com> and can be played directly from our homepage.
- (10) By visiting the Universität Mozarteum Salzburg's homepage, livestream.com receives the information that you have viewed the relevant sub-page of our homepage. In addition, the data mentioned in § 3 of this statement on data protection will be transferred. This occurs independently of whether livestream.com provides a user account through which you are logged in, or whether no user account exists.
- (11) In the statement on data protection by livestream.com you receive detailed information on the purpose and extent of data ascertainment and its processing by livestream.com. From this you can also receive further information about your rights and setting options to protect your private sphere. Please follow this link: <https://livestream.com/terms/privacy>.

§ 7 Social Media

Social media plug-ins are not used on the Universität Mozarteum Salzburg's homepage. In the header only image links to various social media platforms (in particular Facebook, Twitter, Instagram) without any kind of plug-in functionality are used. If you click on the symbol button of a social media platform, the required page opens in a new window and a data exchange occurs with the relevant social media service. The Universität Mozarteum Salzburg has no influence on the kind and the extent of the transferred / stored data. You can obtain further information about data protection about the relevant social media platform you use from the data protection declaration of the relevant selected service.

Facebook: <https://www.facebook.com/privacy/explanation>

Instagram: <https://help.instagram.com/519522125107875>

Twitter: <https://twitter.com/de/privacy>

§ 8 Picture, sound and video recordings

- (1) The Universität Mozarteum Salzburg produces and publishes picture, sound and video recordings relevant to the individual made in the context of university performances and projects so as to document the activities of the Universität Mozarteum Salzburg and in particular of its students and teachers, and to present these to the public.
- (2) The processing of picture, sound and video recordings is based, according to the relevant matter, on the approval of each person illustrated / recorded according to Article 6, paragraph 1, a, of the GDPR, or on public interest according to Article 6, paragraph 1, e, of the GDPR in connection with §§ 1,2,3 Z11 University Law. If the Universität Mozarteum Salzburg is not active in the fulfilment of its public and legal obligations, the processing can be founded also on the justified interest of those responsible according to Article 6, paragraph 1, f, of the GDPR. Moreover, according to the relevant presentation of the matter in question, the processing of pictorial, sound and video recordings can be based on a contract between the persons concerned (in particular in their role as artists) and the university (Article 6, paragraph 1, b, GDPR).
- (3) The finished picture, sound and video material is stored by the Universität Mozarteum Salzburg only as long as is necessary for the processing purposes according to § 8, paragraph 1. The storage duration is thereby determined in particular according to the following criteria:
 - Suitability for documenting the history of the Universität Mozarteum Salzburg; the material is worthy of being archived;
 - Suitability for usage in the context of anniversaries and festive publications;
 - Suitability for usage on the website and in printed matter as well as in the social media channels of the university (e.g. Facebook);
 - The kind of performance at which the recording was made;
 - The kind of illustration (number of persons, the surroundings shown, situation);
 - The degree of intrusion into the interests of secrecy of the persons concerned; further interests of the persons concerned.
 If the picture, sound and video recording is based on your consent, it will be stored until your consent is revoked.

§ 9 Webshop

- (1) The Universität Mozarteum Salzburg offers users of the website the possibility of ordering goods from the online shop of the Universität Mozarteum Salzburg. If you would like to order from the university's online shop, it is necessary to provide personal data so as to be able to handle the order in an orderly manner.
- (2) The following data categories are ascertained in the context of the order process:
 - Order details: name, contact data, payment data
 - Optional: company name, fax, different delivery address

You have the possibility of setting up a user account, in order to deposit your data in this manner for further purchases in future. If you set up an account, the data you provide will be stored until you revoke your consent.

- (3) The processing of these data occurs on the basis and for the purpose of fulfilling the contract. (Article 6, paragraph 1, b, GDPR). If you decide to set up an account, the legitimacy lies in your consent (Article 6, paragraph 1, a, GDPR).

- (4) In principle your order details are processed by staff of the Universität Mozarteum Salzburg. Your payment details as well as data entered in the context of your order will be transferred in coded form to the payment service provider you have selected for the payment process. (Article 6, paragraph 1, b, GDPR). The payment service provider may use these (payment-) details solely and for the specific purpose of handling the payment process. Credit card / PayPal or instant transfer details are not stored by the Universität Mozarteum Salzburg. You can obtain further information about data processing of the payment services under:

- Klarna Group (formerly *Sofort Überweisung*): <https://www.klarna.com/de/datenschutz/>
- Mastercard Europe SA: <https://www.mastercard.at/de-at/datenschutz.html>
- Visa Services Europe Inc.: <https://www.visaeurope.at/legal/privacy-policy.html>
- VIVEUM Payment systems Ltd.: <https://www.viveum.com/datenschutzerklaerung/>
- PayPal (Europe) S.à r.l. et Cie, S.C.A.: <https://www.paypal.com/at/webapps/mpp/ua/privacy-full>

For the purpose of carrying out the delivery of goods, your data will be transferred to the transport company commissioned to deliver the goods (Article 6, paragraph 1, b, GDPR).

- (5) All data mentioned as relevant to the individual of the users will be stored in a form relevant to the individual until claims in connection with the contract are excluded due to lapse of time or can no longer be asserted due to expiry date and until storage periods, in particular trading and fiscal storage periods, have expired.

§ 10 Covid 19 – Collecting Data for Contact Tracing

- (1) The Universität Mozarteum Salzburg collects data for contact tracing in order to trace possible chains of infection in suspected cases, and thus contributes to reducing the spread of Covid 19. According to the current state of infections and the relevant situation, this is implemented by means of an electronic booking system for rooms, by access lists at the entrances to buildings / rooms / venues, or by means of personal records in contact diaries.
- (2) The following data categories are collected: contact data of visitors attending performances, students, members of staff, the whereabouts of persons concerned and duration of stay, seat number.
- (3) The collecting of data by the university as well as the possible forwarding to the district administrative authority are necessary because of reasons related to the public interest in the sphere of public health as well as protecting against cross-border dangers to health (Art.9, i, GDPR in connection with the law on epidemics 1950).
- (4) Moreover, the district administrative authorities can require the university as an employer to provide information about suspected or confirmed cases of infection according to Article 9, section 2, i, GDPR in connection with § 5, paragraph 3, of the law on epidemics 1950.
- (5) Your data as mentioned above are in principle processed internally by the university for the purpose stated. Nevertheless, in the course of a specific suspected or confirmed case of infection, it is necessary to pass on the data to the health authorities.
- (6) The data collected in the course of contact tracing will be erased at the university after 28 days, in so far as there are no legal obligations to store the data.

§ 11 Video Conferencing/Distance Learning

- (1) To enable virtual teaching and learning as well as electronic meetings and teamwork, the Universität Mozarteum Salzburg uses the Zoom video conferencing system. In this way, the university can fulfil its tasks efficiently and independently of location (“home office”), especially in the development and promotion of the arts as well as the teaching of the arts and related administrative processes.
- (2) In connection with the Covid-19 epidemic, compliance with legal obligations [Art. 6 para. 1 lit c of the GDPR in conjunction with the COVID-19 Measures Act in conjunction with ordinances of the Federal Ministry of Social Affairs, Health, Care and Consumer Protection and ordinances of the Federal Ministry of Education, Science and Research] as well as the protection of the vital interests of the Data Subject or other natural persons (Art. 6 para. 1 lit d of the GDPR) while at the same time maintaining teaching and examination operations and university administration constitute the lawful grounds for data processing.
- (3) Further legal bases for data processing are, in particular, the implementation of the guiding principles and tasks of the University in the public interest, Art. 6 para. 1 lit e of the GDPR in conjunction with §§ 2 Z 8, Z 13, Z 14 of the University Law as well as § 3 Z 6, Z 7 of the University Law, § 13 para. 2 lit f of the University Law, § 59 para. 1 Z 12 of the University Law and § 76 para. 3 of the University Law.
- (4) When using Zoom, it cannot be completely ruled out that your data (see Privacy Data Sheet/Privacy Information of the provider) will be transferred to recipients in the United States of America, whereby these recipients are contractually obliged to comply with data protection regulations, to take appropriate technical and organisational protection measures and possibly to take “supplementary measures”.
- (5) For more detailed information on the collection and processing of your data when using the video conferencing system, e.g. on the categories of data processed, please refer to the provider’s Terms of Use/Privacy Data Sheets.

See also: Zoom Video Communications Inc.: <https://zoom.us/privacy>

§ 12 Cookies

- (1) What are Cookies?
Cookies are small text files that are stored on your computer or smartphone in such a way that they can be allocated to the browser you use. This procedure transmits certain information to the place which sets the cookie.
- (2) Functional Cookies (necessary cookies)
The cookies listed under § 12, paragraph 3 and paragraph 4 are necessary for the functionality of the website or of the webshop as well as applications for various competitions or courses (in particular of the International Summer Academy of the Mozarteum University, etc.)The Universität Mozarteum Salzburg uses these cookies so as to make the website available in its full functionality.
- (3) Usage in the webshop
When you use our webshop (either to visit it or to make an order), the application uses the following cookies:
 - CookieConsent
This cookie stores the consent status of the users for the cookies on the current domain, storage duration: one year.

- Front end
This cookie stores a random ID, which ensures that the users can be clearly identified as a guest or as a registered user. Functions such as “article most recently viewed” or retaining the registered status are linked to this cookie. Storage duration: one day.
- rc::c
This cookie is used to distinguish between human beings and bots. Storage duration: one day.
- external no cache
This cookie is used to determine whether the cache is activated or deactivated. A cache is used by the website to optimize the reaction period between visitor and website. Normally the cache is stored in the visitor’s browser. Storage duration: one day.

(4) Usage for applications (e.g. registration tools for competitions)

- Language cookie
This cookie registers and stores the language you select during your session for adjusting the user surface. Storage duration: one year.

§ 13 Rights of persons concerned

On the basis of the GDPR, each person has the right of information according to article 15 of the GDPR, the right to rectification according to article 16 of the GDPR, the right to erasure according to article 17 of the GDPR, the right to the restriction of processing according to article 18 of the GDPR, as well as the right to data transferability according to article 20 of the GDPR and the right to object according to article 21 of the GDPR. Where applicable these rights of persons concerned are to be asserted towards the Universität Mozarteum Salzburg (responsible institution according to article 4, line 7 of the GDPR, Mirabellplatz 1, 5020 Salzburg, Austria, datenschutz@moz.ac.at).

Each person has the right to make a complaint to the Austrian Data Protection Authority, if the person takes the view that the processing of the personal data contravenes the GDPR or the Data Protection Law.

§ 14 Accessing the statement on data protection

This statement on data protection can be accessed under <https://www.uni-mozarteum.at/files/pdf/uni/dse.pdf> and printed out.

§ 15 Miscellaneous

In the case of deviations between the German and the English version of the statement on data protection of the Universität Mozarteum Salzburg, it is hereby explicitly stated that the German language version is binding.

The Universität Mozarteum Salzburg reserves the right to change the statement on data protection at any time; therefore the relevant current version of the data protection statement is valid.

January 29, 2021